

North Park School District R-1  
School Board Regular Meeting  
Wednesday, November 11, 2015  
North Park School District Study Hall Room

1. Call-to-Order and Roll Call

President Shuler called the meeting to order at 6:52 pm. Board members present were Faith Anderson, Chrissy Carlstrom, Jill Honnecke, Jeannie Jenkins, Todd Larsen and Matt Shuler.

2. Pledge of Allegiance

3. Post-Election Organizational Meeting

A. The Designated Election Official, Hayle Johnson, delivered certificates of election to the candidates “elected by acclamation” which included the following individuals:

1. Matt Shuler
2. Jeannie Jenkins
3. Chrissy Carlstrom
4. Wendy Larsen

B. The four candidates performed their oath of offices. Mrs. Johnson collected the signed oaths of office of each newly elected board member.

C. Jeannie Jenkins made a nomination for Matt Shuler to serve as President and was seconded by Faith Anderson. The nomination passed unanimously.

D. Jeannie Jenkins made a nomination for Todd Larsen to serve as Vice President and was seconded by Matt Shuler. The nomination passed unanimously.

E. Jeannie Jenkins made a nomination for Jill Honnecke to serve as the Secretary and Treasurer and was seconded by Faith Anderson. The nomination passed unanimously.

F. All board members signed a confidentiality affidavit, witnessed by Nancy Benson.

4. Approval of Agenda

Jill Honnecke asked for the following changes to be made to the board minutes from the October 14 regular meeting:

1. 6.A. Add the notice of a \$1,000.00 anonymous gift and receiving the library grant.
2. 6.J. Replace “officer” with “trooper”.
3. 7.A. Add Hayle Johnson addressing the board regarding the upcoming board member elections.
4. 10.B. Add Chrissy Carlstrom informing the board that she and Catie Wilson attended the Shift Why Conference in Denver.

Jill Honnecke also added item 5.C.b. Approval of Chrissy Carlstrom as the Kindergarten long term substitute, and items 10.A.b. Policy DH and 10.A.c. Policy BDB. Jeannie Jenkins made a motion to accept the agenda with the above changes and was seconded by Faith Anderson. The motion passed unanimously.

#### 5. Approval of Consent Agenda

A motion was made to approve the Consent Agenda by Jill Honnecke and was seconded by Jeannie Jenkins. The motion passed unanimously. Items approved included:

- A. Approval of minutes from the October 14 regular meeting with changes
- B. Approval of November payroll and expenditures
- C. Approval of personnel recommendations
  - 1. Lysa Long, 3rd Grade Teacher
  - 2. Chrissy Carlstrom, long term Kindergarten Substitute

#### 6. Board Member Reports and Requests

- A. President Shuler gave a brief description of the CASB Fall Delegate Assembly that he attended.
- B. Jill Honnecke provided a brief explanation of the Board Records Review that she did dating back to 2005, in addition to the written explanation she provided for the board.
- C. Jamie Sykes provided paperwork for each board member to complete in order to update the CASB records.
- D. President Shuler is going to reserve the River Rock meeting room for January 3rd or 10th for the Fall Retreat and Work Session.
- E. President Shuler reminded the board that they need to be using their district provided email address and asked Brenda Brown to assist any board members that need help accessing their account.

#### 7. Administrator and Department Reports

- A. Superintendent: Dr. Fulton gave an explanation of the October financials. There is 33% of the year complete with 29% of the revenue collected. Dr. Fulton provided an update on the Superintendent's Leadership Council progress and announced this year's recipients of the COLLAB REACH award were Mikka Garza, Barb Lytle and Brenda Brown. The board would like to recognize those three women with a BOARD ROAR. The board also recognized Mrs. Long, Ms. BA, Mrs. Douthit and the Nation Honor Society students with BOARD ROAR's for their efforts with the Veterans Day Celebration. Dr. Fulton informed the board that Coach Afton Thompson's parents paid for hotel rooms for the volleyball team at Districts; the board recognized Mr. and Mrs. Thompson with a BOARD ROAR for their generosity.

- B. Principal: Written report
  - C. School Manager: In addition to her written report Mrs. Benson informed the board that she has been making food bags for students each week with items provided by the food bank.
  - D. Technology Director: Written report
  - E. Athletic Director: No report.
  - F. Preschool Director: No report
  - G. Food Services Director: No report
  - H. Maintenance and Transportation: Ike Edmonds informed the board the he has been researching prices for different types of light bulbs. The board agreed that Mr. Edmonds can make the final decision without their approval.
  - I. Business Manager and HR Director: Mrs. Douthit provided the board with the final October Count numbers. The official count this year was 175.5 students.
  - J. Undersheriff: Brief report.
8. Public Comments: None
9. Action Items
- A. Consideration of approving the Assistant Secretary to the Board job description. Jeannie Jenkins made a motion to approve the Assistant Secretary to the Board job description and was seconded by Todd Larsen. The motion passed unanimously.
10. The board took a brief break from 7:53 to 7:56.
11. Discussion
- A. Policy Review
    - 1. Dr. Fulton asked for the board's input on the revisions he made to policy JICA - Student Dress Code. The board agreed with his revisions, and asked that the same standard be held with the staff as the students.
    - 2. Jill Honnecke explained her revisions to policies DH and BDB. The board asked Dr. Fulton to seek further guidance from the school attorney regarding the wording of these policies.
  - B. Athletic Banners
    - 1. Dr. Fulton shared the results of the banner discussion meeting with the board. After lengthy discussion regarding the future of the banners, the board agreed that the next step is to establish a set of criteria for determining who gets a banner hung. Dr. Fulton will work with the coaches on this criteria and report back to the board at the next meeting.
12. Other Business
- A. Correspondence: None

B. Upcoming Events:

1. 11/12 Superintendent's Leadership Council
2. 11/13 North Park Knowledge Bowl
3. 11/17 Fall Sports Awards
4. 11/19 Interagency Meeting
5. 11/20 Teacher In-Service
6. 11/24 VIP Day
7. 11/25-11/26 Thanksgiving Break
8. 12/3-6 CASB Convention
9. 12/8 Drama Presentation

C. The next agenda development meeting will be November 30 with Matt Shuler and Jill Honnecke.

13. Adjournment

A. The meeting was adjourned at 8:59 p.m.

Respectfully submitted by:

Jamie Sykes, Assistant Secretary to the Board

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Board President

Date